



# Maryland Home Performance Rebates

January 14&19, 2011



# Program Basics

- \$1 million in American Recovery and Reinvestment Act (ARRA) funding for consumer rebates
- Rebate of 35% of the cost for each energy improvement, up to \$1500 per improvement and \$3100 total (labor and materials)
- \$1000 minimum job cost (including cost of the audit)
- Program administered through the Maryland Energy Administration, separate from utility Home Performance programs
- Rebates are in addition to any tax credits or utility rebates
- Program application forms available beginning January 20th

# Qualifying Energy Improvements

Eligible Improvements	Maximum Rebate
Energy Audit	\$100
Whole-House Air Sealing	35% of improvement cost, \$1500 maximum
Attic Insulation	35% of improvement cost, \$1500 maximum
Duct Sealing or Replacement or Insulation	35% of improvement cost, \$1500 maximum
Wall Insulation	35% of improvement cost, \$1500 maximum
Insulation (Crawl Space or Basement)	35% of improvement cost, \$1500 maximum
Insulation (Rim Joist)	35% of improvement cost, \$1500 maximum
<b>TOTAL REBATE</b>	<b>\$3100 maximum</b>

# Rebate Process

1. Energy audit
2. Sign contract for energy efficiency work
3. Reserve rebate funds
4. Receive notification of reservation status
5. Complete energy efficiency work
6. Submit final documentation
7. Receive rebate check

# 1. Energy Audit

- Homeowner must have a comprehensive energy audit done on their home by a contractor listed on the Maryland Home Performance with ENERGY STAR (MD HPwES) website
- Contractor provides homeowner with copy of the audit report
- Homeowners who had an audit done on their home prior to July 1, 2010 will need a walk-through refresher audit
- \$100 energy audit rebate is applicable only if a Home Performance job is completed

## 2. Sign contract for work

- Homeowner signs contract with MD HPwES contractor to complete the energy efficiency work
- Does not have to be the same contractor who did the audit
- Information about the amount of rebate funding still available will be on the MEA website, [www.energy.maryland.gov](http://www.energy.maryland.gov)

### 3. Reserve rebate funds

- Homeowner and contractor fill out the Fund Reservation form
- This involves calculating the dollar amount of rebates that the homeowner is requesting (we recommend that the contractor assists with this)

Eligible Improvement	Maximum Rebate	Improvement Cost	Multiply by 35%	Funding Request (\$1500 maximum)
Energy Audit	\$100		N/A	<b>\$100</b>
Whole-House Air Sealing	35% of improvement cost, \$1500 maximum	<b>\$5,000</b>	x 35% =	<del><b>\$1750</b></del> <b>\$1,500</b>
Attic Insulation	35% of improvement cost, \$1500 maximum	<b>\$500</b>	x 35% =	<b>\$175</b>
Duct Sealing or Replacement	35% of improvement cost, \$1500 maximum		x 35% =	
Wall Insulation	35% of improvement cost, \$1500 maximum		x 35% =	
Insulation (Crawl Space or Basement)	35% of improvement cost, \$1500 maximum		x 35% =	
Insulation (Rim Joist)	35% of improvement cost, \$1500 maximum		X35% =	
<b>Total</b>	<b>Maximum \$3100</b>			<b>\$1,775</b>



### 3. Reserve Rebate Funds (Continued)

- Homeowner submits the following:
  - Signed and dated Fund Reservation Form
  - Copy of energy audit report
  - Copy of signed contract
  - Signed and dated Terms and Conditions page
- All documents will be available on the MEA website ([www.energy.maryland.gov](http://www.energy.maryland.gov)) or the MD Home Performance website ([www.mdhomeperformance.org](http://www.mdhomeperformance.org))
- All documents must be mailed to the address on the form; we can't accept emailed or faxed forms

## 4. Notification of reservation status

- Both the homeowner and contractor will be notified of their reservation status within 2-4 weeks (depending on volume)
- Notification by mail and by email
- Reservations will be taken on a first-come, first served basis
- Reservations will not be accepted or confirmed until ALL required documentation is received, so work with customers to ensure complete applications

## 5. Complete energy efficiency work

- Work must be performed under the direction of MD HPwES contractor
- Job must be complete and documentation must be submitted to MEA within 120 days after notification of reservation status, otherwise reserved funding is forfeited
- Rebates are available for the installation of qualified measures made starting January 1, 2011. Installations performed prior to January 1, 2011 are not eligible for rebates

## 6. Submit final documentation

- After completing the work, the homeowner and contractor fill out the Completion Certificate
- Contractor is responsible for supplying:
  - Contact information
  - License number/type
  - DUNS number (<http://fedgov.dnb.com/webform>)
  - Project start and completion dates
  - Number of jobs created and/or retained  
(<http://www.energy.state.md.us/documents/GuidelinesReportingJobsCreatedorRetained.pdf>)

## 6. Submit final documentation (cont.)

- Homeowner submits the following:
  - Completion Certificate
  - Copy of paid sales invoice, which includes
    - Itemized list of measures, including the actual price paid for each measure
    - Date of final payment
  - Test-out form from contractor

# Receive rebate check

- Rebates will be processed when all final documentation is received
- Rebates will be paid within 6-8 weeks

# Terms and Conditions

- Only owner-occupied, single-family residences in MD may participate
- Only work done by contractors on the Maryland HPwES list or their subcontractors is eligible for a rebate
- All customer rebates, including the energy audit rebate, are paid at the completion of the job
- Homeowners have 120 days from the date of notification of their rebate status to complete the job and submit their final documentation

# Terms and Conditions (cont.)

- Actual rebate funding will be based on the final invoice, regardless of amount of funding reserved, though the actual rebate will not exceed the amount reserved
- ARRA requirements



# ARRA Requirements

- Most provisions in Attachment A – ARRA Addendum do not apply
- Homeowner must still sign that they read and agree with all terms and conditions, including the ARRA Addendum
- Applicable provisions include giving MEA/DOE access to records and interviews, whistleblower protection, preventing fraud and abuse, agreeing to site visits

# Program Marketing

- There's never been a better time for HP!
- These rebates can be combined with utility rebates, federal tax credits, and the Maryland Home Energy Loan program
  - Provisions of the utility programs still apply (ie, a homeowner must use a participating contractor for their utility, etc)
- MEA is working on a marketing document with information about all incentives

# Questions?

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